

JAMALCO COMMUNITY COMPLAINT FORM

Jamalco is committed to maintaining open communication with our communities.

If you have a concern or complaint related to Jamalco's operations, please complete this form. Your submission will help us review and address the matter promptly.

1. Complainant Information

Full Name: _____

Address: _____

Community/District: _____

Telephone Number: _____

Email Address (if available): _____

Preferred Method of Contact:

- ☐ Phone
 - ☐ Email
 - ☐ In Person
-

2. Complaint Details

Date of Incident/Concern: _____

Time (if applicable): _____

Location of Incident: _____

Type of Complaint (Please tick one):

- ☐ Noise
- ☐ Dust
- ☐ Road Condition
- ☐ Blasting/Vibration
- ☐ Water Issue
- ☐ Property Damage
- ☐ Traffic/Haul Road Activity
- ☐ Environmental Concern
- ☐ Other: _____

3. Description of Complaint

Please describe the issue in as much detail as possible. Include what happened, how it affected you, and any relevant observations.

4. Supporting Information (Optional)

Do you have any supporting information?

- ☐ Photos
- ☐ Videos
- ☐ Witnesses
- ☐ Documents

If yes, please attach:

5. Has this issue been reported before?

- ☐ Yes
- ☐ No

If yes, please provide details (date/person contacted):

6. Desired Resolution (Optional)

What outcome would you like to see regarding this complaint?

7. Declaration

I confirm that the information provided above is accurate to the best of my knowledge.

Name: _____

Date: _____

Submission Options

All complaints may be submitted through:

- **Email**
- **Telephone**
- **In person at Jamalco's Offices**
- **Delivered to a Community Relations Officer**

For Jamalco Official Use Only

Complaint Received By: _____

Date Received: _____

Reference Number: _____

Department Assigned: _____

Investigation Notes:

Action Taken:

Date Resolved: _____

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